

Software

The School has licences for the latest versions of Microsoft Office and Macromedia Studio 8. We also have site licences for various departmental subjects such as Multimedia Science School. Depending on the licences available, some software is only available on certain workstations.

Workstations Around School:

Art (20)	A1 & A2
CDT (32)	C1 & C6
ICT (98)	ICT1 & ICT2 & ICT3
Science (80)	S2 & S3 & Smart Lab
Maths (32)	Laptop Bank A & B
Music (15)	M1 & M2
Library (32)	Library Suite
LRC (10)	Learning Support
Year 11 (6)	Year 11 Use Only

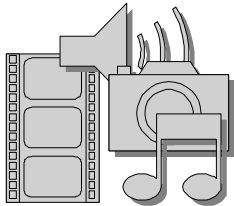
There are also other workstations situated in CDT, Food Technology, Geography & English.

Portable Storage

Systems Support offers Memory Sticks for sale. These can be purchased at a greatly reduced price for school work. The cost of these depends on the deals available. Any savings are passed on directly to you.

Multimedia Equipment

We have a selection of multimedia available including digital cameras, camcorders, video projectors, scanning, recording equipment and sound reinforcement. You can make access of this equipment for use in your coursework.



Notes



Did you know.....

Your username this is made up from your first name and the last four digits of your unique school number.

You can access some resources when you are at home, by logging on to the schools website.

Your work is backed up daily to ensure it is safe.

Our network has a gigabit backbone running all over the school. The workstations in ICT 1 & ICT 2 have a gigabit connection to each workstation – In other words very fast!

Printing to a laser printer is much cheaper than sending to an inkjet one.

A 256MB Flash Drive has the equivalent storage of over 177 floppy disks and is much more reliable!

We have a wireless network covering the whole school. This is used by the many wireless laptops, PDAs and printers.

The School has a lot of interactive boards to enhance the learning experience you are given.

Nunnery Wood High School

Aspire ~ Strive ~ Achieve

School Network Information



Name:

NAME

Form:

FORM

Network Username:

USERNAME

**Provided by
Systems Support**

Email: systems@nunnerywood.worcs.sch.uk

Systems Support

Welcome to Nunnery Wood High School. You are now part of a school with a large network of computer workstations you can access.

The School has a dedicated Systems Support Department who manage the network to ensure that you are able to complete your work.

System Support is located next to ICT 1. Please feel free to pop in anytime if you require assistance.

Start using the network

You have been given a username which is ().

When you first use the network your password is blank. When you log on to the network you will be

asked to enter a new password. This will make sure that only you have access to your own work. You must not give your network username and password to anyone else.

If you do you will many have your account suspended (stopped). This is to ensure that all of your work remains safe.

You are given your own space to store your work (Known as My Documents or your H: Drive). You must only save in this area relevant school work.

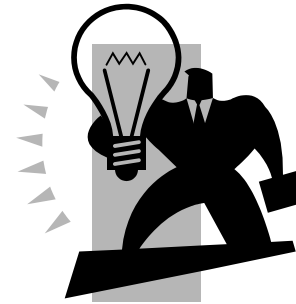
If you have illegal things such as music or programs, you will have your account suspended.

This is to ensure that the law is not being broken. If you are unsure whether or not to save something, please see your subject teacher



Student Resources

The Student Resources area (Drive R:) is available for you to access any information that have been placed by a subject teacher into the relevant areas. Your teacher will explain the use of this feature during your lessons.



The Intranet

When you try to access the internet you will be taken to the school's intranet first. This is an internal system and provides useful information and is update regularly. If you would like to place anything onto the intranet, please contact system support

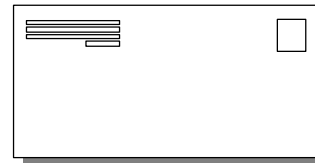
Email

We have recently introduced student email. "Student Mail" allows you to send and receive internal email to other students and teachers.

You can access your email account from the intranet (by selecting 'Email').

Your email address is the same as your username – {}. When you first use the email system your default password will be {} – Please change this once you have logged in. Details on how to access and use email is shown on the intranet.

*All email is monitored.
If you abuse the system the
privilege will be removed.*

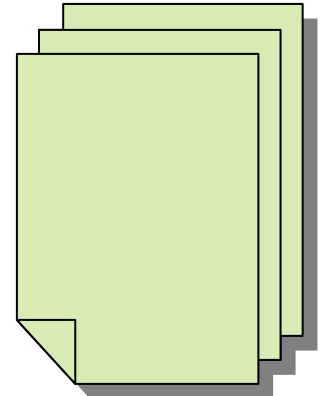


Using Computers

Please take care when using the computers. If you notice any problem report it to your teacher or system support immediately. When you have finished using a workstation, put the keyboard and mouse back as you would expect to find it. Make sure you log out when you have finished.

Printing Work

You must obtain permission from your subject teacher if you wish to print. If you print material that is not for school use you may be charged or restricted from printing. If in doubt, ask.



Lunchtime / After School

Some computer rooms are open at lunch time and after school for you to make use of. At peak times (lunch) you must book a place using our own workstation reservation program.

Class Focus Tool

We run a program called WControl which allows your teacher operate certain parts of your workstation. They can block the internet, mute your sound, lock your workstation and many other features to assist you. System Support can also remotely control your workstation to help you with any problems.